



32 Swanton Street – Winchester, MA 01890
781-721-2050 – wincam.org
EQUIPMENT RENTAL AGREEMENT

Renter Name: _____

Date of Rental: _____

Address: _____

Phone: _____

Email: _____

Rentals of WinCAM equipment and facilities will only be allowed once the needs of WinCAM members have been met. Equipment rental is subject to availability. "Commercial" use is defined as use of equipment or facilities for any personal, business or other use that does not result in programming for WinCAM channels. Equipment, facilities or services not appearing on this list may be available at the discretion of the Executive Director.

Daily prices are based on a seven hour day. "Staff" prices are based upon working within WinCAM's hours of operation. Productions taking place outside of and in addition to WinCAM hours of operation may be subject to additional fees or higher rates. All rental reservations must be made with the Executive Director or his designee in advance. WinCAM reserves the right to alter, increase, decrease or waive these fees at any time. WinCAM further retains the right to refuse, alter or cancel rental reservations at any time. Full payment of rental fees are expected on or before the agreed upon pickup time.

I accept for use the equipment listed on the attached form, with no warranties, expressed or implied. I accept full responsibility for the care of the equipment while it is in my possession, and agree to pay for any damage caused to the equipment. I agree to return all equipment by the agreed date in properly functioning condition to avoid any additional charges. I will be responsible for the replacement at full retail value of any equipment rented under this form, but not returned to WinCAM.

I agree to hold harmless and indemnify WinCAM and its board and employees for any loss or damage, including any that results from claims for personal injury or property damage related to my use of this equipment. All instructions on the use of my rental equipment have been made clear to me, and I understand the function of the equipment I am borrowing.

I, the undersigned, have read and understood the rental agreement.

Signature: _____

Date: _____

Parent/Guardian (if required): _____

Date: _____

Staff: _____

Date: _____